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This Sustainability Report summarizes our progress and challenges in managing our journey sustainability issues in 2021. Through this report, we will provide updates and insight into our performance sustainability and believe sustainability is part of long-term our business strategies.

We have made this report according to Global Reporting Initiative (GRI), focusing on environmental and social responsibility issues. We also support and integrate with the 17th United Nations Sustainable Development Goals (UN SDGs) toward our business strategies.





About A A A A A CITRA NABATI

VISION

To be the best in the industry for delivering fresh best quality product, just in time!

MISSION

To be an internationally reputable brand with the highest consistent product quality that is focused on customer satisfaction



Our Company

Palm oil, coconut oil, palm kernel oil, and various soft oils play a critical role in food security as the world continues to see rising population growth and a corresponding rise in demand for food and vegetable oil. PT Wahana Citra Nabati is a leading player within the Indonesian palm, coconut, palm kernel, and soft oils industry, committed to producing the best quality to ensure that sustainable practices are implemented in our business. An annual production capacity of 250.000 metric tons will always give the best quality product.

Established in 1999, PT Wahana Citra Nabati aims to capitalize on :

- Leading position as Highest Quality of Palm Oil producer in Indonesia
- The ample supply of fresh and high quality raw materials on demand
- Exciting new applications for palm and lauric based products
- Increased global awareness of environmentally "green" products
- Constant consumer demand for "healthier" ingredients and food products
- Management's in excess of 30 years experience in the palm oil manufacturing and related business

Our strict quality assurance methods consist of :

- Using only the best quality of crude oils
- Optimizing PT Wahana Citra Nabati's Research Center to continuously improve raw materials and final products
- Participating in technological collaboration and knowledge transfer with overseas parties
- Employing only the highest standard equipment from developed markets
- ISO 9001;2015, FSSC 22000, and also Halal Certified
- RSPO, as a member of Roundtable Sustainable Palm Oil, we are taking an active part in responsible sourcing of raw materials





Our SUSTAINABILITY

Commitment for all third party suppliers palm oil

Environment

We ensured our third-party suppliers' palm oil complied with these principles:

- No conversion and no new development from High Carbon Stock (HCS) and High Conservation Value (HCV) areas.
- Enforcement of a no-burning policy
- No new development on peat areas regardless of depth
- Best Management Practices for existing plantations on peat
- Follow best management parties for agricultural production and minimize use of pesticides and herbicides and prohibit use of paraguat
- Respect the Rights of Indigenous and Local Communities to give or withhold their Free, Prior and Informed Consent (FPIC) to Operations on Lands to Which They Hold Legal, Communal or Customary Rights
- Support the inclusion of smallholders into the supply chain.













Commitment for WCN and all third-party suppliers palm oil

Our Policy

We ensured our third-party suppliers' palm oil complied with these principles:

- No exploitation of workers and local communities. Uphold and promote United Nations Universal Declaration on Human rights
- Respect and recognize of the rights all the workers including contract, temporary, and migrant workers
- Uphold all the rights worker, regardless of rank or job grade, to form and join trade unions of their choice, and to bargain collectively
- Pay all the workers statutory monthly minimum wage and overtime compensation, in accordance the current labour regulations
- Provide fair and equal employment opportunities for all employees, regardless of race, religion or gender
- Promote safe and healthy working environment and provide workers with adequate equipment and training to ensure that workers are protected from exposure to occupational health and safety hazards

- Prohibit child labour and take appropriate measures to prevent child labour.
- Prohibit forced labour, bonded labour and human trafficking are not used or promoted, and take appropriate measures to prevent the use of such labour
- Implement policies to prevent and remediate harassment and abuse, including sexual harassment and abuse
- Recruitment practices are transparent and fair, and direct recruitment is encouraged and recruitment process is well documented. Prohibit any retention of identity documents unless required by law.
- Assess social impacts from company operations, prevent and mitigate any negative socials impacts, and enhance positive impacts in form of coherent Corporate Social Responsibility (CSR) Programs or other
- Enable all workers access to judicial remedy and to credible grievance mechanisms without fear of recrimination or dismissal
- Adherence to all relevant laws

















2013

supply

Our Sustainability Journey



to

industry

working

the norm

Become an Ordinary RSPO Supply Chain Member of RSPO Certification in which is fast-growing category Segregation community of actors and Mass Balance. in the palm oil First certification by who are SGS then transferring make to TUV Rheinland in sustainable palm oil 2016.



Started to RSPO Certified Palm Oil - SG to the customers



Become a member of SEDEX that prohibit illegal, forced or child labour.



Announced Sustainable Palm Oil Policy covering No Deforestation, No Peat, No Exploitation (NDPE)



Began to have TDD back to Mill and Plantation



Certificated on ISCC (International Sustainable Carbon Certification) Waste and Residue by SGS



palm Improve sustainable policy with more in detail about NDPE. Published it in company website along with grievance procedure.



Improve internal procedure for palm oil procurement considering NDPE issue.



TARGESSES AND PROGRESSES

Our Sustainability

Until the end of 2021, We have done sustainability activity by time-bound plan and will continue the activity that sustainable. The targets that have achieved can access on our <u>website</u>:

issues	Targets	Progress	Status
	Verified 100% deforestation free of our suppliers in 2025	Engage our suppliers to comply with HCV / HCS requirement in theirs supply chain In 2021 we got 82% deforestation free in our supply chain.	On Track
NDPE and Protecting Ecosystems	Increase sustainability product of palm oil certified until 100% in 2023	Our suppliers have complied with palm oil sustainability standards (local or international standards). Certified Palm Oil supplied to our company has reached 83% of all suppliers.	On Track
	Increase 100% palm oil traceability to plantations in 2022	Collaborate with all valuable supplier to trace their FFB sources. In 2021 95% FFB source can traced to plantations.	On Track
	One event to socialize NDPE Policy to stakeholders every year	Collaborate with WWF Foundation and Neste to socialize our sustainability policy on virtual event in 2021.	Implemented
	All grievance report solved closed and recorded (annually).	Company responsible with our sustainability commitment, and grievance is a part of that. We always coordinate with our supplier in supply chain to solve all grievance related NDPE issue in 2021.	Implemented
Environment 12 correction April 13 control (April 14 to 14	Reduce GHG emissions target until 35% in 2030	We start calculate GHG emissions in 2020 as the basis to reduce GHG emissions in our process. and will continue to reduce 30% GHG in 2030 as our target.	On Track
	Remove TSS (Total Solid Suspension) of recycled water until 85% in 2022.	Install Dissolved Air Flotation (DAF) machine before water treatment plant (WTP) to reduce TSS in recycled water. In 2021 we achieved 50% removal of TSS.	On Track

	Targets	Progress	Status
	No incidents of discrimination and harassment in our workplace and our suppliers in 2025	 Continue to implement code of conduct principles in our workplace. Maintain equal rights for all employees regarding issues of gender, religion, ethnic, skin colour and other. 	Implemented
Human Rights, Integrity and Occupational Health and Safety 3 MARKETTE STATE OF THE PROPERTY O	No FPIC violations of our supply chain in 2021	 Continue to engage our suppliers to uphold FPIC principles in local community. Monitor our suppliers compliance to FPIC principles through questionnaire suppliers and other sustainability tools monitoring. 	Implemented
	Number of Loss Injuries Rate decreased year on year	 Continue health and safety training to increase safety awareness to our employees. Monitor Loss Injuries Rate performance year on year. 	On Track
	COVID-19 prevention efforts in our workplace	Company take responsible to prevent spread a COVID-19 virus at our workplace in pandemic situation comply with local regulations.	Implemented
	Mandatory training for our employees about code of conduct in 2021	Continue to conduct training program about code of conduct to ensure employees aware and respect to behavior ethical in workplace.	Implemented
Community Relations and Empowerment	Maintain collabouration with our community to develop social empowerment	- Continue to develop social empowerment to our community through reduce, reuse and recycle program - Contribute to improve public health for our community to prevent spread covid 19 in pandemic situation.	Implemented



NDPE and Protecting Ecosystems

NDPE and Protecting Ecosystems

Traceability and deforestation free

A good refinery that is have a high quality on specification and clear information about the sources. Wahana has a standard that all palm oil materials must in line with these principles.

In 2017 our company established NDPE policy. We try to apply the same principle for all of our palm oil suppliers. Tracing mean that our palm oil suppliers should understand information of their palm in some category.

Traceability procedure aims to understand the suppliers practices, procurement, handling to processing of Fresh Fruit Bunch (FFB), Crude Palm Oil (CPO) Palm Kernel Oil (PKO) to ensure that the production and sell high-quality products and sustainable aline NDPE (No Deforestation, No Peatland, No Exploitation) principle. The Products deliver to refinery have to obey to that principles and can be traceable to mill and plantations.



sources can Trace To Mill reached 100% in 2020. The key criteria are:

- 1. Company and parent company name
- 2. Mill name
- 3. Mill address
- 4. Coordinates mill
- 5. Estimation of plantation to mill distance

- 5. Mill capacity
- 6. Total production
- 7. Total FFB



Moving forward for traceability palm oil sources to plantations (TTP) in 2020. We have collected the data to reach the target TTP by conducting supplier engagement. We have achieved 94% TTP in 2021. Traceable to plantation we divide the source FFB.

- Core plantations, plasma and/or large-scale plantation, the key criteria are:
- 1. Plantation Name
- 2. Location plantation
- 3. Coordinate plantation
- 4. Plantation area
- 5. FFB volume
- Smallholder, the key criteria are
- 1. Agent Name
- 2. Number incorporated farmers
- 3. Coordinates plantation
- 4. Plantation area
- 5. FFB volume

It is a great achievement for company that we have 94% traceable to plantation in 2021. With the involvement and collaboration suppliers, we will achieve 100% traceability to plantation in 2022.

Our company ensure that our supply chain commitment with sustainability principles on their business practices. We support our supply chain to implementing deforestation free and/or HCV/HCS program on their core business, so that their actions will give positive contribution in our sustainability journey.

We conducted free deforestation monitoring for our supply chain through public information study that have published, geospatial monitoring and support by our customers. This method calculated that 82% deforestation free in our supply chain in 2021. This is a challenge for us to continue to improve and helps our supply chain to toward 100% deforestation free in 2025.



Socialize NDPE Policy to stakeholders and Grievance procedure

Transformation is part of our sustainability journey to socialize NDPE commitment. We believe through this transformation, communities and stakeholders will aware to sustainability issue and known our contribution and strategic in protecting ecosystems. Our company will continue to update information regarding the policies we have implemented. In 2021. We collaborate with World Wide Fund and Neste to socialize our sustainability policy at a virtual event. This event's aim to transform our sustainability commitment for stakeholders based on our time bound action plan.

NDPE socialization is delivered will become our standard in conducting business. A good company is how it can grow through the improvements taken. In 2019 our company established a <u>Grievance Procedure</u> to ensure that, as a company, we are responsive to any grievances raised by external parties which may involve our third-party suppliers. This procedure covers activities related to handling stakeholder complaints regarding implementing sustainability policies. That helps us to address a wide range of concerns. The grievance opened to all our supply chains and stakeholders. We also have a grievance mechanism for stakeholders, including employees, to raise grievances involving our operations and social conflict handling procedures.







Start Sustainability
Program with Time
Bound Action Plan

100% all our palm oil is traceable to Mill, 88% all our palm oil is

traceable to Plantations



100% all our palm oil is traceable to Plantations



60% palm oil certified (RSPO or Other Sustainability Standard)



80% palm oil certified (RSPO or other sustainability standard)



100% palm oil certified (RSPO or other sustainability standard)

Certification of management system also forms part of our company ongoing commitment to adopt best practices and standards in responsible production while allowing us to meet the growing demand for certified sustainable palm oil. We actively participate in relevant certification schemes, including RSPO, ISCC, <u>PROPER</u> and <u>SEDEX</u>.

As a manufacturer of raw food materials, we are responsible for build customer trust and satisfaction with the products distributed. Therefore we committed through compliance certification will build customer trust within the best practices.

Roundtable Sustainable Palm Oil (RSPO)

Realizing that processed CPO products are third-party products, company took the initiative to join the RSPO in 2010 by taking the RSPO Supply Chain (SC) certification. It focuses on providing traceability guarantees for palm oil products and their derivatives from sustainable CPO (Crude Palm Oil) and PKO (Palm Kernel Oil) producers.



ENVIRONMENT



Water Management

Water is a essential resource in our process and our supply chain and communities. So that, we responsible to manage water used through water management system. Water recycled is one of water management strategic in our process through Water Treatment Plant (WTP). To increase quality of water recycled, our company applies way to lighten WTP performance by installing Dissolved air flotation (DAF), a method to separate substances such as total suspended solids (TSS), biochemical oxygen demand (BOD), Chemical oxygen demand (COD) and oils or fats (oils & greases) so that WTP performance will be effective and efficient to result a water recycled to meet requirements.

DAF installation success to remove 50% of TSS until the target in 2022 will achieve 85% TTS removal. This target to be challenging for our team to develop continuous improvement in water management based on reuse, reduce, recycle (3R) principle.

Public Disclosure Program for Environmental Compliance (PROPER)

PROPER achievement Since 2012, Wahana has participated in the Indonesian Ministry of Environment and Forestry national public environmental reporting initiative known as the program for Pollution Control, Evaluation and Rating that is Public Disclosure Program for Environmental Compliance (PROPER). The program uses a color-coded rating to assess water and air pollution control, hazardous waste, management and environmental impact.

PROPER also considers other indicators, including efficiency of water management; and innovations in emissions reduction, waste management and energy efficiency. In 2021, our company achieve BLUE score assessment from PROPER Committee. Its great achievement and challenging for our company to continuously improve in protecting ecological, ecosystems and community development in our business process through implementing PROPER regulations.

PROPER rate system

G B	Gold	For businesses/activities that have successfully displayed environmental management effort and achieved excellent results.	
	Green	For businesses/activities that have displayed environmental management effort and achieved results better than those required by regulation.	
	Blue	For businesses/activities that have displayed environmental management effort, and achieved the minimum standard required by regulation.	
	Red	For businesses/activities that have displayed environmental management effort, but have achieved only part of the minimum standard required by regulation.	
	Black	For businesses/activities that have displayed environmental management effort, but have achieved only part of the minimum standard required by regulation.	



Green House Gas (GHG)

As a manufacturing company, we realize that our production is close to air pollution through carbon emissions produced by our process. We will commit to continue and innovate in reducing carbon emissions as our time bound action plan. Our company support with Indonesian government commitment to reducing 31,89% of the emission of greenhouse gas in 2030, this in line with our sustainability policy. We are optimistic about developing our sources for innovation in reducing gas emissions through green industry. In 2022, we have great planning to improve our boiler through increase efficiency and effective of boiler performance. With this improvement, we believe our company could reducing emissions of green house gases in our process.

Nilai GHG CO₂/Kg Produk

2020 2021





HUMAN RIGHTS, INTEGRITY OCCUPATIONAL HEALTH AND SAFETY



Health and Safety

Workplace is an interactive area for our employees, sub-contractors, and visitors so that we take our responsibility to provide a safe, healthy, and productive workplace. Our Health and Safety Policy to be guidance to build health and safety culture in our activities, based on this commitment, we have a great health and safety target to reduce workplace accident year on year until zero accident. With supporting our health and safety officer certified, we believe to achieve this target through our mechanism program. We commit to occupation health and safety (OHS) principle to minimize workplace accident, fatalities, and other losses until we achieve zero accident in the workplace. so what we do:

- Comply with regulation related health and safety requirements.
- Identify the potential hazard in our working activity that are documented in Hazard Identification Risk Assessment and Determination Control (HIRADC) and Job Safety Analysis (JSA). We always evaluate our HIRADC periodically to assure the safe workplace to our employees and stakeholders.
- Provide health and safety officers certified based on local regulation in each unit workplace.
- Health and Safety Training Program to increase competence and awareness to our employees
- Safety campaign to remind our employees its importance safety in workplace.

With the implementation of the OHS system, we managed to reduce the Lost Time Injuries Rate and Severity rate in the last three years













We continuously assess, develop, and strengthen our human capital in order to ensure that we have the right competencies, capabilities, and passion to drive our mission and to actualize our vision. Human talent is one of the most important resources that the company has. We believe that our people are our most powerful catalyst for growth. By developing and investing in our employees, we are creating important resources and foundations for our future growth. The company will only succeed by having employees who are willing to invest their time and energy into the growth of the company. Our company is committed to grow with our people and make the company a vibrant workplace. We provide our employee with a work environment that supports professional and personal development, offer a variety of career opportunities and create high-performance and collaborative team

Our company upholds fairness for everyone of employees based on our code of conduct principles. This is in line with United Nations of Human Right Declaration, International Labour Organization (ILO) requirement, and local regulations. Our company ensure no discrimination and harassment at all levels in our business processes, like maintain equal of rights for all employees regarding issues of skin of color, gender, religion, free choice theirs politics and protect our female worker at work to give safeness at work place by preventing sexual harassment and violence, including to protect their maternity rights.

We will our code of conducts could become culture in our organization. The way is work harder and harder to socialization to our employees through refreshment training about code of conduct, code of conduct poster in each department, and monitoring code of conduct practices. With this effort, we proud there is no cases of discrimination and harassment in our workplace in 2021.

In our business process, we uphold every constructive idea and aspiration of our employees, including complains, critics and suggestion. We provide and support for our aspiration employees through "bipartite meeting" and/or "kotak saran", with this media our company could reflect to continuously improve with our employees.

We aware, in every step in our process to implement code of conduct and meet with regulations must be evaluated. So that as a member of SEDEX, we are assessed periodically based on SEDEX/SMETA criteria by third party accredited. Through this assessment, we will develop and improve become an excellent company to implement our code of conducts.



No FPIC violations of our supply chain in 2021

Decision-making by indigenous peoples and local communities about supplier operations without intimidation from any party, without any impact, to inform that any effect will be present honestly until finally the community agrees with the company's operations is the principle of FPIC. Our company realizes these principles are only done by our tier 1 supplier. As refinery we are continuously tracking our valuable supplier to uphold that principle. Customers Evaluation, literature study and collaboration with customers as our methods to ensure that implemented or ignored in our supply chain.

In the end of year we spread the form of customers evaluation. That form included FPIC issue to evaluate that company abide the principle. Public information continuously updated by NGO's platform. That is help the company to monitoring and tracking violations regarding emerging issues. Collaboration with customer give us input and additional information for the issues. In 2021 there is no cases regarding FPIC violations related to our suppliers.

The Supplier Ethical Data Exchange (SEDEX)

Since 2013 Wahana is SEDEX member and passed SMETA (Sedex Members Ethical Trade Audit). SEDEX (Supplier Ethical Data Exchange), is a non-profit organization committed to ensuring ethical performance throughout all value chains. This organization, through its SMETA audit (SEDEX Members Ethical Trade Audit), allows buyers to approach sustainable sellers in order to generate ethical business relationships and product safety, focusing the needs of the increasingly diversified and demanding global markets.











Pandemic COVID-19 handling

Our company is included in a critical sector that must keep operating to fulfill national needs. We ensure that our employees stay safe and healthy during the COVID-19 pandemic. The company takes preventative measures to reduce the spread of the virus linked to government policy. However, it is not only based on it. We participated in took actions to help reduce the spreading virus in the workplace, office capacity of only 50% of the total staff office, wearing a mask, temperature checks, periodic disinfecting, social distancing, spreading the washbasin in order the corner of the workplace, periodic antigen swab for all employee, and also provide medical facilities to employees affected by the covid virus until recovery proven by PCR swab after self-quarantine.

In this situation, we develop some technical innovations for running our business. The innovations are minimizing the offline meeting by adding virtual meeting tools, face recognition absence, automatically temperature checks, and registering on *Peduli Lindungi* as advised by The National Agency for Disaster Countermeasures (BPBD)











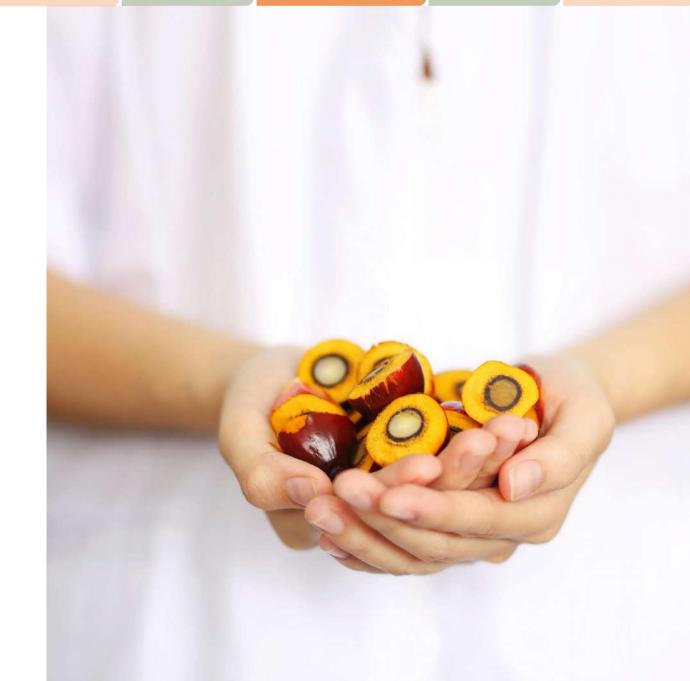
COMMUNITY RELATIONS AND EMPOWERMENT



For The Community

Our company have a great commitment to build a harmonize and synergic relationship with our stakeholders. With our CSR program, we proactively engage with our community to build a "mutual relationship" to create prosperous society. One of mutual relationship is "Bank Sampah Program", this program start in 2020 and continue for this time, "Bank Sampah Program" to be creative idea for our community to result a good benefit product. This way to be mutually relationship with our community to create prosperous society.

In pandemic situation, WHO require to implemented health protocols in around the globe. As part of it, not only in workplace area, we take our responsibility to build public health in our community. We distributed some washbasin sets for handwashing in our community area. This way is one of our strategic to preventing COVID-19 virus transmissions and ensure healthy lives in our community.





GLOBAL REPORTING INITIATIVE

Global Reporting Initiative Standards Index

This report adopted Global Reporting Initiative (GRI) standards. In sustainability report 2021 we focused on the general disclosure, environment, and social. The following is disclosures of the GRI standards that we used:

GRI 102: General Disclosure 2016

Organization profile	102 - 1 $102 - 2$ $102 - 3$ $102 - 4$ $102 - 7$ $102 - 9$ $102 - 10$ $102 - 11$ $102 - 12$ $102 - 13$	Name of organization Activities, brands, products, and services Location of headquarters Location of operations Scale of the organization Supply chain Significant changes to the organization and its supply chain Precautionary Principle or approach External initiatives Membership of associations	Page 3: About Wahana Citra Nabati Page 3: About Wahana Citra Nabati Page 27 Contact Page 27 Contacts Page 3 About Wahana Citra Nabati Page 12 – 13; 18 – 19, Traceability Page 9 – 10 Targets and Our Progress Page 5 – 7 Our sustainability Page 9 – 10; 15 – 16; 18; 24 Page 15 – 16; 24
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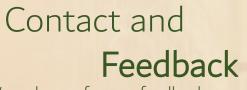
environmental category

Water	103 - 1 103 - 2 103 - 3 303 - 3	Explanation of the material topic and its Boundary The management approach and its components Evaluation of the management approach Water recycled and reused	Page 19. Environment – Water Management Page 19. Environment – Water Management Page 19. Environment – Water Management Page 19. Environment – Water Management
Green House Gas	103 - 1 103 - 2 103 - 3 305 - 1 305 - 4	Explanation of the material topic and its Boundary The management approach and its components Evaluation of the management approach Direct greenhouse emissions GHG emissions intensity	Page 18. Environment – Green House Gas
Environmental Compliance	103 - 1 103 - 2 103 - 3 307 - 1	Explanation of the material topic and its Boundary The management approach and its components Evaluation of the management approach Non-compliance with environmental laws and regulations	Page 18. Environment – PROPER
Supplier Environmental Assessment	103 - 1 103 - 2 103 - 3 308 - 1	Explanation of the material topic and its Boundary The management approach and its components Evaluation of the management approach New supplier that were screened using environmental criteria	Page 12-13. NDPE and Protecting Ecosystems

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Non-Discrimination	103 - 1 103 - 2 103 - 3 406 - 1	Explanation of the material topic and its Boundary The management approach and its components Evaluation of the management approach Incidents of discrimination and corrective actions taken	Page 22. Discrimination and Harassment
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Supplier Social Assessment	413 - 2 103 - 1 103 - 2 103 - 3 414 - 2	Operations with significant actual and potential negative impacts on local communities Explanation of the material topic and its Boundary The management approach and its components Evaluation of the management approach Negative social impacts in the supply chain and actions taken	Page 27. Local Community and Empowerment Page 23. No FPIC Violations
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We welcome for any feedback or questions.

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